CONTACT INFORMATION
The Rhode Island Pride Committee is an organization managed by volunteers, should you require assistance with your registration we ask that you contact our vendor coordinator via email at: vendors@prideri.com. For assistance with billing, please contact: billing@prideri.com.

Each booth lot is 10’ x 10’. Vendor booths do not include chairs, tables or pop-up tents - all of these are available by request only - on a first come first serve basis. No vendor spaces have electricity and generators are not allowed on the grounds without prior approval (food vendors being the exception). We do our best to accommodate your requests but all vendors should be aware that booth locations are subject to change at any time at the discretion of Rhode Island Pride organizers.

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<thead>
<tr>
<th></th>
<th>Food Vendor</th>
<th>General Vendor</th>
<th>Nonprofit Vendors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Booth Size</td>
<td>10 x 15</td>
<td>10 x 10</td>
<td>10 x 10</td>
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<tr>
<td>Early-bird</td>
<td>$375.00</td>
<td>$265.00</td>
<td>$125.00</td>
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<tr>
<td>Regular</td>
<td>$425.00</td>
<td>$315.00</td>
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<tr>
<td>Late</td>
<td>$500.00</td>
<td>$400.00</td>
<td>$215.00</td>
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<tr>
<td>Sales Permit</td>
<td>$15.00</td>
<td>$5.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>Chairs</td>
<td></td>
<td>$10.00</td>
<td>$195.00</td>
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<tr>
<td>Tables</td>
<td></td>
<td></td>
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<tr>
<td>Tents</td>
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IMPORTANT DEADLINES
Pre-registration pricing is valid until April 14, 2022. Registrations and/or payments received or postmarked after April 14, 2022 are subject to pay the “regular” price. Registrations/Invoices unpaid after the listed dates are subject to the increase of the current tier. Vendors must be paid in full and have all necessary licenses present (such as the RI Sales Permit or RI Food Vendor License) in order to participate as a vendor during the festival.

Registrations received after June 1, 2022 are immediately placed on a waitlist and will be considered on a case-by-case basis – written approval will be received by the Rhode Island Pride organizers after payment has been received.

PAYMENTS/REGISTRATION
Fees are due upon the completion of registration and can be paid via credit or debit card (we accept Visa, Discover, Master Card, and American Express). You have the ability to select ‘Pay by Check’ at the end of your registration. Handling checks (checks, money orders, and cashier’s checks) is cumbersome and time consuming for an all-volunteer organization, invoices may accompany an administrative processing fee of $15.00. Should any payment be returned for non-payment, the vendor will be assessed a $50.00 return fee, required to be paid before

Vendor Terms & Conditions: 2022-0310
registration approval is given. Generally, vendors will receive their vendor assignment within the week before the festival.

Rhode Island Pride reserves the right to charge administrative fees (not to exceed $50.00) for qualifying account maintenance, including but not limited to billing alterations, registration alterations, and registration cancellation.

**Mailing Address:**
Rhode Island Pride
PO Box 1082
Providence, RI 02901

*Payments mailed should be accompanied with a printed copy of the invoice, if you are unable to print the invoice please indicate the invoice number in the memo area of the check. Note: invoices can take up to 72 hours to be generated.*

**Refunds:** Vendor registrations are non-refundable and must be paid prior to the festival date. Vendor registrations are accepted contingent on fulfillment of registration fees and submission of required licensing. All vendors and parade contingents understand that the Rhode Island Pride organizers have no control over acts of God, weather, or any other cause that may prevent and/or interrupt PrideFest and/or the Illuminated Night Parade.

Any vendor may transfer their credit to another year if they cancel their space in lieu of a refund. Forfeiting booths or forced closing for any reason will not result in the issue of a refund. Rhode Island Pride reserves the right to place, relocate or expel a vendor at any time for any reason.

**Security Deposits:** No security deposit is required. All fees will cover the cost of your booth space purchase, equipment rental, license fees, and other fees associated with your booth space. As such, you will not receive a refundable deposit. However, you are still responsible for any damage or loss to your area or rentals.

**LOAD IN**
Vendors will check in at the designated check in area no later than 10:30 am. Vendors are allowed to check in with their vehicle but must immediately remove the vehicle after unloading. [maximum of 20 minutes.] Any vehicle either parked or left standing or disabled in violation of the regulations established by this article may be towed away by any authorized towing agency at the expense of the owner. Vendor parking is not provided; vendors may use any of the public parking surrounding the festival site that is not marked by the City of Providence. Rhode Island Pride Inc. does not take responsibility or reimburse for any vehicles towed.

**LOAD OUT**
Exhibitors are required to start breakdown no earlier than but promptly at 7:00 pm. Vendors with vehicles onsite must remain in place until Rhode Island Pride organizers have opened a lane for travel. All vendors should vacate the festival ground no later than 10:30 pm without consent from Rhode Island Pride organizers.
GENERAL TERMS & CONDITIONS

Vendors are responsible for any damages caused to other vendors, participants, or the venue. All participants hold Rhode Island Pride, its Board of Directors, volunteers and affiliates harmless of any damages or loss resulting in their participation.

Sponsors: Sponsors are required to complete the vendor registration form in accordance with the Rhode Island Lesbian and Gay Pride Committee Sponsorship Agreement. Please indicate during the registration that you are a current PrideFest sponsor. Sponsors who do not fill out the vendor registration form will forfeit the option to have a vendor booth during the festival.

Food Vendors: Food vendors MUST submit a valid food safety permit at the time of registration – registrations that are not accompanied by the food safety permit will be rejected, should you have any questions about the food vendor registration requirements please contact the vendor coordinator at vendors@prideri.com.

Sales Permit: Vendors selling items must have and display a valid State of RI Sales Permit. Vendors planning to sell items but do not have a valid State of RI Sales Permit may purchase a Temporary RI Sales Permit for $15.00. (Permit $10 + Administrative Fee $5) Vendors will be issued the permit during check-in and MUST deliver tax return forms and collected sales tax to the Information/Volunteer tent before leaving the festival grounds. In accordance with the State of Rhode Island’s Division of Taxation vendors failing to submit required collected tax and applicable paperwork can be FINED and DENIED participation in future PrideFest celebrations.

Trash Disposal: Vendors are expected to dispose of trash and recycling, those who leave trash or recyclable material will be fined $500. Chapter 12 - HEALTH AND SANITATION ARTICLE III. - GARBAGE, TRASH AND REFUSE Sec. 12-57. - Littering. Outlines the City of Providence littering ordinances.

On-site disposal services are available by request for an additional fee. Fees are assessed per trash receptacle: $30.00 during registration or $40.00 on the day of. Each receptacle will be a minimum of 60 gal, or the equivalent to a municipal street-side bin. Receptacles are limited on the day of and can be reserved on a first come first serve basis.

Power/Electricity: Power is not provided for any vendors. Gas powered generators are not permitted without the prior written consent of the vendor coordinator, vendors serving food are exceptions.

Generators (click here to view safety guidelines) all generators are subject to inspection by Rhode Island Pride or the City of Providence, generators must meet minimum safety standards. Those deemed to be unfit will be removed from the event/disabled. Vendors will be sure to keep gas canisters away from running equipment/generators. Vendors will also ensure that any and all fuel is stored in the appropriate containers.
Safety: All vendors should have either a 40BC portable fire extinguisher or a K type portable fire extinguisher. In the event of an emergency, vendors needing a fire extinguisher will be charged for the use of RI Pride’s fire extinguisher(s). Vendor tents, canopies, awnings, or covers are required to be secured by a combined weight of 60 pounds. [Weight should be distributed equally, secured directly to the frame.]

Vendors with trailers or trucks within their vendor booth - acting as a kiosk or serving point, acknowledge that without expressed written permission from the vendor coordinator, the trailer or truck will remain stationary, with the engine off and the keys secured away from the ignition module.

Restrictions: Vendors shall not sell or distribute any item with the Rhode Island Pride Inc. logo or any combination of the words “Rhode Island Pride, PrideFest, or RI Pride” without the written permission of the Rhode Island PrideFest Committee.

PrideFest is a community event. Nudity, indecency, or conduct inappropriate for the general public will not be tolerated. Educational information or items regarding sexuality and or safe sex are invited. Noise or visual displays should not interfere with the neighboring vendors. Rhode Island Pride Inc. reserves the right to determine whether a booth is causing interference and ask for the removal of any special effects. Vendors shall conduct business within their designated vendor booth area. Solicitations outside of the vendor booth should not be done without the prior written consent of the vendor coordinator.

There will be no active solicitation of donations. Please understand that this is one of the few opportunities for Rhode Island Pride. to collect donations to help pay for the festival and other programming that we offer throughout the year. You may feel free to accept unsolicited gifts if spectators indicate they wish to donate, but please do not ask, or display any signs encouraging people to donate.

AGREEMENT MODIFICATIONS
Rhode Island Pride retains the right to update or modify any of these terms and conditions with written notice to all registered participants. Participants will have (4) four business days to raise a concern with organizers about the modifications and request an amendment.

ENFORCEMENT
Rhode Island Pride endeavors to provide a safe and organized event within all applicable laws and ordinances including insurance requirements. These policies and procedures are subject to the interpretation of the Rhode Island Pride Committee. Decisions may be appealed to the President of Rhode Island Pride.

SUMMARY
Rhode Island Pride reserves the right to refuse entry to any application or the removal of a group for violation of the terms and conditions of this agreement. The purpose of PrideFest and
the Illuminated Night Parade is to celebrate the gay, lesbian, bisexual, transgender, and allied community. All vendors agree to support this purpose.

By signing below and/or completing the online Rhode Island PrideFest/Illuminated Night Parade registration form with indicated digital signature; you identify yourself as the responsible party, accepting the following terms and conditions for participation in the vendor exhibition and/or parade. Both vendor and parade registrations are subject to the approval of Rhode Island Lesbian and Gay Pride Committee, hereinafter referred to as Rhode Island Pride.

______________________________________________________________________________
Authorized Signature of Vendor

Date

______________________________________________________________________________
Authorized Signature of Rhode Island Pride

Date